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Suburban Foot & Ankle Center -Bloomingtondale
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**AGREEMENT FOR TRANSFER AND
RETENTION OF MEDICAL RECORDS**

This agreement is made by and between _____ (hereinafter "Transferor")
and _____ (hereinafter "Transferee") this _____ day of
_____, 20__.

WHEREAS, Transferor has in his possession certain medical records of his podiatric patients which are acknowledged to be personal and confidential pursuant to the Health Insurance Portability and Accountability Act (hereinafter "HIPAA"). Transferor desires to close his practice and transfer his patients to Transferee, which includes the patient's records from Transferor.

WHEREAS, Transferee has agreed to accept Transferor's patients should they desire to continue care and treatment with Transferee. Transferee is willing to accept the care and treatment of Transferor's patients, and acknowledges that the patient's records are protected under HIPAA.

WHEREAS, the parties to this agreement have reached an agreement pertaining to the medical charts of those patients presently under the care and treatment of Transferor such that the patient's records will be transferred to Transferee and maintained in compliance with all requirements of HIPAA.

NOW, THEREFORE, the parties agree as follows:

1. Transferor shall notify his patients that he will no longer be providing care and treatment to those patients as of ___(date)_____ and will provide those patients with the opportunity to seek care and treatment from Transferee. The notification will also include a provision that custody of the patient's chart will be transferred to Transferee. Upon acceptance of the patients' charts, Transferee will maintain the confidentiality of the patient's records pursuant to HIPAA and assume custody of the records such that he will become the custodian of medical records for all purposes.

2. Transferee agrees to accept patients from Transferor and maintain the confidentiality of the Transferee's patients in compliance with HIPAA. Pursuant to such compliance, Transferee agrees to provide to Transferor's patients a complete copy of their chart upon receipt of a HIPAA compliant written request.

3. It is further agreed by the parties that in the event the Transferor should need access to the medical records for purposes of any third party investigation and/or lawsuit, Transferee will provide such access upon written request.

3. This agreement is made in (State) and it is stipulated that the validity, enforcement, and interpretation of this agreement shall be governed by (State) law.

4. This agreement contains the entire agreement of the parties and the terms of this agreement are contractual and not a mere recital.

DATED this _____ day of _____, 20__.

Transferor

Transferee